

**SE Substance Misuse Services
Case Management & Inter- Agency Checklist**

The National Drugs Framework and National Protocols highlight the appropriate candidate for the case management system is a service user with complex needs and/or has multiple services working with them. Currently, the SE Region Senior Management/Regional T&R Group has not signed off on defined criteria at this time; it is envision that through the case management process and evaluation of cases managed through the *National Drugs Rehabilitation Framework* we will be establishing the South East Region Criteria for Case Management within Substance Misuse Services. Below represents Desktop reviews of international practice in substance misuse services case management systems to give us a benchmark for criteria to consider when assessing a service user for NDRIC Case Management. These are as follow for workers to consider:

Complex issues are defined as:

<input type="checkbox"/> Life threatening/high risk situations. <i>(SE Region HSE Substance Misuse Services has identified these priority treatment criteria: Pregnancy, Under 18's, Child Protection, Self-harm/Suicide & Injecting)</i>	<input type="checkbox"/> Where the involvement of protective & custodial agencies with the family has been over a lengthy and sustained period.
<input type="checkbox"/> Cases where at least three of the following factors are combine: <ul style="list-style-type: none"> <input type="checkbox"/> Serious/sustain abuse <input type="checkbox"/> Multiple difficulties present in family <input type="checkbox"/> Intellectual or psychiatric disability <input type="checkbox"/> Chronic & serious drug addiction affecting individuals capacity 	<input type="checkbox"/> When age of the client creates special consideration
<input type="checkbox"/> Where a wide range of other services are involved, i.e. Community, Legal, Medical & Police	<input type="checkbox"/> Cases with high public/political sensitivity requiring sensitive and experienced case investigation & management

SE Region NDRIC Case Management Checklist Inventory

Does this service user fit the criteria for NDRIC Case Management?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you discuss the NDRIC Case Management process to the service user?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the service user agree to be case managed? Reasons for declining case management? <i>(Service User does not have to answer this question)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not at this time

Sharing of Information Protocol explained	<input type="checkbox"/> Yes <input type="checkbox"/> No
If service user is over 18 years of age: does he/she wish to include their family or concerned person in their case management process?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not at this time <input type="checkbox"/> Yes, due to under-aged service user
Consent signed for case management/Case Management Contract Signed?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: It is envisioned that this Case Management Checklist would be added to as the implementation of NDRIC progresses through the SE from staff working with introducing NDRIC to service users.

